

Project Activity Status Report

Review Period: June, 2017

Task#	Project	% Complete	Status	PM	Final Report
Data Collection					
201-2116-17	Travel Demand Model	80%	On-going network and model checking	BX	
201-2206-17	Annual Population Forecast	100%	The working group had first meeting on 2/28/2017. Presentations had been given by CBER. The final report was out in June 2017. This project is completed.	LS	
201-2230-17	Travel Demand Model Enhancements & Validation	100%	The project has been completed and closed	BX	
201-2680-17	Regional Traffic Counts	56%	Sierra Transportation Engineers, Inc. has been selected for this project. RTC Board approved the Contract on November 10, 2016. The total number of locations needed to be counted is two hundred and five (205). STE has completed one hundred fourteen (114) locations by June 30, 2017.	LS	
201-3640-17	Regional Bicycle and Pedestrian Counts	100%	Project is completed and the final report is posted online at http://www.rtcnv.com/wp-content/uploads/2012/06/Regional-Bike-Ped-Data-Report-Final.pdf . Final invoice is approved. Project close-out letter is issued.	HS	
201-9000-17	School Walk Audits	100%	RTC Board accepted the project reports at their February 9th meeting. Final documents are posted online. The Fact Sheet (English/Spanish) is posted online. The final invoice was approved for payment and a Project Close Out Letter was issued to the consultant team.	CH	
201-9100-17	Regional Non-Motorized & Parking Infrastructure Inventory	0%	This project is currently on hold.	CH	
201-9105-17	Dynamic Traffic Assignment (DTA) Model Development	5%	NTP has been issued. Had a webinar with the project consultant-Caliper to discuss the the project plan, project data -input requirements. The modeling team and staff from FAST were invited to attend.	BX	
201-9110-17	Las Vegas Valley Millennial Survey	25%	Literature review complete. Currently drafting the scope of work, along with the survey design. A calculation of the necessary sample size is also being determined.	SC	
Intellegent Transportation System Studies					
302-7206-17	Traffic Signal Timing Strategies in Las Vegas			SP	
Long Range Transportation Planning					
202-3325-17	Performance-based Planning	48%	Participated the Monthly Performance Working Group meetings, prepared and assisted the performance data for the Working Group. Had regular internal meetings or discussion with the staff on Performance Measures. Participated FHWA and NHTSA sponsored two-day Safety Performance Measure Target Setting work shop at Reno. It has been agreed that the NDOT and all Nevada MPOS will work out and use the same set of the targets. Staff started to look at the crash data to do some trend analysis in our MPO region to assist the target setting process.	BX	
202-3710-17	Bicycle & Pedestrian Planning	100%	The RTC Board adopted the Regional Bicycle and Pedestrian Plan on May 18, 2017. Final plan documents were printed and sent to local jurisdiction staff. Staff approved the final invoice for payment and issued a project close out letter to the consultant team.	CH	

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202-3715-17	Transportation Safety Planning	10%	Attended strategic Highway Safety Plan Technical meetings and Critical Emphasis Area meetings. These meetings are held to discuss transportation safety improvements in Nevada.	FM	
202-9005-17	Regional Transportation Plan & Visioning	90%	After a 45 day public comment period which ran from November 28, 2016 to January 12, 2017, The Regional Transportation Plan, known as Access 2040, was finalized based on comments received. The document was recommended for approval by the MPS (1/10/17), the TAAC (1/25/17), and the EAC (1/26/17). It was adopted by the RTC Board (2/9/17) and received Federal approval on February 22, 2017. The process to update the document has begun for a revision that is expected to occur in late fall 2017.	RH	
202-9035-17	High Capacity Transit System Development Planning	11%	The second Stakeholder Advisory Group meeting was held on May 25, 2017 with local agency representatives representing Planning and Public Works and other interested stakeholders. The next Stakeholder Advisory Group meeting is scheduled to occur on July 27, and an update presentation to the RTC Board will occur on August 10. Stakeholder interviews are currently taking place and will be completed in June of 2017. Two community stakeholder events (one in the morning and another in the afternoon) will be held at the Nevada State Museum on July 26. The HCT Briefing Book is finalized and the project website will be live July 1. The consultant team is currently focused on gathering and analyzing data from multiple agencies, conducting a peer review of other cities transit-related policies, TOD initiatives, and initiating an evaluation framework to screen candidate HCT corridors.	AK	
Multi-Modal Transportation Studies					
301-1715-17	Swenson Street and Twain Avenue Complete Street Study	0%		BG	
301-9010-17	Spencer Greenway Transportation Trail & UNLV Campus Bike Plan	100%	RTC Board accepted the final plan at the March 9th meeting. The final report is available online, including executive summary in both English and Spanish. Final plan documents were printed and mailed to local jurisdiction staff and key Stakeholder Advisory Committee members involved in implementation of the plan. Staff approved the final invoice for payment and issued a project close out letter to the consultant team.	CH	
301-9015-17	City of Henderson ADA Transition Plan	10%	The second meeting was held to discuss the survey design and questions and discuss the public outreach. Next meeting is planned to be held in December.	FM	

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301-9020-17	Clark County Parking Study - Phase 2	91%	The consultant team has submitted the Final Report after incorporating edits received from the RTC and Clark County. Presentations on the Phase 2 findings and proposed changes to the Clark County Code were delivered to the Clark County Planning Commission (2/21) and Board (2/22). Comments received from the Planning Commission and Board have been incorporated into the Draft Final ordinance; which was submitted on 3/23. Coordination and outreach has continued to occur with stakeholders and has resulted in modifications to the draft ordinance. The Draft Final ordinance with all comments incorporated was presented to the Planning Commission on 5/16 (Planning Commission will consider the ordinance again on 7/18) and will be presented to the Board on 6/7 (Introduction of ordinance only) and 7/19 (Public Hearing). Presentations for informational purposes were delivered to the MPS on 5/9 and EAC on 5/25. An additional stakeholder coordination meeting took place on 6/1.	AK	Final Report
301-9025-17	Clark County Rural Streets Standards Study	75%	A set of roadway alternatives and recommendations was drafted based on stakeholder and public outreach conducted in the latter part of FY2016. The project team has reviewed options and is waiting for additional guidance from stakeholder agencies. A second round of public outreach - consisting of 1-2 meetings and an online visual preference survey - will begin as soon as final agency guidance is received and incorporated into potential roadway designs.	CR	
301-9030-17	Northeast Valley Transportation Network Study	10%	The study is evaluating alternate scenarios land use and employment scenarios. The next meeting is planned in August.	FM	

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301-9040-17	RTC Truck Arterial Route Study	10%	<p>The Truck Arterial Routes Study has had the following developments as of July 7, 2016</p> <p>Kick off meeting with the RTC. Scoping meetings were conducted with the cities of North Las Vegas on May 16th and Henderson on May 17th. The work plan was modified based on the input received from the cities at this meeting. The team conducted field reviews of both the Lossee Road and St Rose Parkway corridors.</p> <p>In August, they have requested and received GIS data concerning the property ownership and right of way available in both of the study corridors. They have received these from the project manager. A request for signal timing information is under review by RTC FAST. At our August 9th project meeting, the consultant discussed estimated truck trip rates, which was based off of DETR employment data. Employment data was being sought. Six intersection counts on Lossee and St Rose will be occurring in the near future as part of the study. End of notes for July 7, 2016</p> <p>Update of September 22, 2016</p> <p>I received the Truck Arterial Route Study Draft Technical Memo from Dan Andersen of CH2M on August 25, 2016. I saved a copy of this memo to the Truck Arterial Route Study folder and reviewed the document.</p> <p>The Truck Arterial Route Study document included the following topics:</p> <ol style="list-style-type: none"> 1. Review of the West Henderson Land Use Plan Update and identified Freight Dependent Land Uses 2. Multiple Roadway Corridor Analyses and St Rose Parkway Recommendations 3. Losee Road Corridor Characteristics (land use and development patterns, transportation network and performance, safety issues and identified freight generators) 4. Route identification in Losee Road Corridor 5. St Rose Parkway Corridor characteristics (Land Use and Development, Transportation Network and Performance, Safety and Freight Generators) 6. Route identification in St Rose Parkway Corridor <p>Dan Andersen also gave a presentation at the September 19th Northeast Valley Transportation Network Study team meeting about the TARS study given that the two have mutual relevant interests.</p> <p>A project invoice (invoice #2) from CH2M was delivered from Dan Andersen to Rush Wickes and processed on September 22, 2016. It was in the amount of \$31,678.18. The remaining budget for this project will be \$109,978.37.</p> <p>End of notes for September 22, 2016</p>	RW	

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Notes of November 10, 2016

A project invoice (invoice # 4) from CH2M was delivered from Dan Andersen to Rush Wickes and processed on November 9, 2016. It was in the amount of \$3,035.64. The remaining budget for the project is \$95,673.19.

Activities during this reporting period:

- 1. Task 1 - Project Management -
 - a) Tracked project budget and schedule
 - b) Progress calls and emails with team.
 - c) Invoice preparation

Task 3 - Corridor Characteristics and Analysis -

- a) Characterized routes in study area
- b) Completed turning movement counts
- c) Completed existing intersection analysis

No activity to report for Task 2) "Outreach and Coordination"; Task 4) "Improvements for Freight Operations", Task 5) "Implementation and Funding Plan", Task 6) "Final Report"

Activities Anticipated for the Next Reporting Period:

- Continuing route level data collection and analysis.
- Conducting future conditions intersection analysis.
- Preparing route characteristics technical memoranda
- Initiating planning for charrette.

The project is identified as being on schedule by CH2M

End of notes for November 10, 2016

November 30, 2016

Dan Andersen of CH2M dropped by my desk today to inform me of status of the Truck Arterial Route Study project. He indicated that there had been some delay due to technical errors at CH2M Hill. Signal timing data for the corridor had been misinterpreted by a subordinate. The errors which were made were fortunately caught by CH2M through their peer review, quality analysis / quality control process. This work is being redone by CH2M at their own expense. This will push back the timing of the charrette for the study to January. The final report would be ready in April, ahead of the June deadline for the contract.

End of notes for November 30, 2016

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			<p>January 25, 2016</p> <p>Invoice #5 for the Truck Arterial Route Study project was received on January 19, 2017. It was reviewed for accuracy by Rush Wickes and once verified, an invoice was generated on the same day. Invoice # is 4044920 in the amount of \$9,280.56. The time period of the invoice covered from October 29, 2016 through December 30, 2016.</p> <p>Activities during the period included:</p> <p>Task 1 - Project Management - * Tracked project budget and schedule. * Progress calls and email with team * Invoice preparation * Project progress meeting with Rush Wickes and Beth Xie at RTC on November 30, 2016.</p> <p>Task 2 - Outreach and Coordination * No activity to report</p> <p>Task 3 - Corridor Characteristics and Analysis - * Revised the existing intersection analysis and finalized the future conditions analysis</p> <p>Task 4 - Improvements for Freight Operations * During the intersection analysis, created a list of possible improvements and conducted a preliminary feasibility test.</p> <p>Task 5 - Implementation and Funding Plan * No activity to report</p> <p>Task 6- Final report * No activity to report.</p> <p>Deliverable and Schedule Status -</p> <p>* Two months behind the original schedule due to the need to revise the existing intersection analysis, however, the project will still be completed in advance of the contract end date. All tasks are back on track now.</p> <p>* Corridor characteristics technical memorandum - Draft was submitted to Rush Wickes on August 22, 2016 and approved by Rush Wickes on August 31, 2016</p> <p>Activities Anticipated for Next Reporting Period -</p>		

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*Preparing route characteristics technical memorandum.
 * Plan and facilitate two charrette workshops for the Losee Road and St Rose Parkway corridors.

End of Project Notes for January 25, 2017.

Project Update Notes: February 13, 2017

Progress Report for UPWP 301-9040-16, Truck Arterial Route Study
 Consultant: CH2M Hill Inc, Henderson, Nevada
 Invoice #7 – January 1, 2017 to January 27, 2017
 PO # 003667

Activities during this reporting period:

Task 1: Project Management
 -Tracked project budget and schedule
 -Progress calls and emails with team
 -Prepared invoice

Task 2: Outreach and Coordination
 -Prepared for and facilitated the charrette for the Losee Road corridor

Task 3: Corridor Characteristics and Analysis
 -Revised the corridor characteristics memo and incorporated key points into the charrette presentation and plots.

Task 4: Improvements for Freight
 -During the intersection analysis, created a list of possible improvements and conducted a preliminary feasibility test.

Task 5: Implementation for Freight Operations
 -No activity to report

Task 6: Final Report
 -No activity to report

Deliverable and Schedule Status:

Two months behind the original schedule due to the need to revise the existing intersection analysis, however the project will still be completed in advance of the contract end date. All tasks are back on track now.

Corridor Characteristics Technical Memorandum:

Submitted draft August 22, 2016
 Approved by Rush Wickes on August 31, 2016

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Task#	Project	% Complete	Status	PM	Final Report
			<p>Activities Anticipated for the Next Reporting Period: -Finalize the combined corridor and route characteristics technical memoranda for the Losee and the St. Rose corridors. -Plan and facilitate a workshop for the St. Rose corridor primarily with City staff to discuss the future needs of West Henderson. Input Needed : -None to report Problems Encountered and Resolutions: -None to report. Other: -None to Report</p> <p>Submitted by Dan Andersen Reviewed by Rush Wickes End of February 13, 2017 Project Update Notes</p> <p>Project Notes of March 16, 2017</p> <p>Activities during this reporting period:</p> <p>Task 1 - Project management: a) Tracked project budget & schedule. b) Progress calls and emails with team. c) Prepared invoice</p> <p>Task 2 - Outreach & Coordination a) Scheduled a meeting with the City of Henderson</p> <p>Task 3 - Corridor Characteristics & Analysis a) Finalized and submitted the corridor characteristics memo.</p> <p>Task 4 - Improvements For Freight Operations a) Prepared conceptual design and cost estimates of proposed improvements for the Losee corridor</p> <p>Task 5 - Implementation & Funding Plan - No activity to report.</p> <p>Task 6 - Final Report - No activity to report.</p> <p>Activities Anticipated for the Next Reporting Period - Discuss the St Rose corridor with Henderson city staff, in particular future needs of West Henderson. - Prepare conceptual plans and cost estimates for proposed improvements in the St. Rose corridor. Document the proposed improvements for each corridor in a</p>		

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Task#	Project	% Complete	Status	PM	Final Report
			<p>technical memo.</p> <p>No problems reported.</p> <p>End of notes for Invoice #7, March 16, 2017</p> <p>Notes for Invoice #8 - April, 2017 Activities of February 25th through March 31, 2017</p> <p>Activities during this Reporting Period</p> <p>Task 1 Project Management</p> <ul style="list-style-type: none"> - Tracked project budget & schedule - Progress calls and emails with team - Prepared invoice <p>Task 2 Outreach & Coordination</p> <ul style="list-style-type: none"> - 3/7/17—Met with City of Henderson to review plans for West Henderson - 3/14/17—Met with City of North Las Vegas to review draft recommendations <p>Task 3 Corridor Characteristics & Analysis</p> <ul style="list-style-type: none"> - Task complete <p>Task 4 Improvements for Freight Operations</p> <ul style="list-style-type: none"> - Considered improvement options for Losee/Cheyenne intersection within the Losee Corridor - 3/9/17—Met with Beth Xie to discuss model questions - Coded model for planned West Henderson road network and re-ran the model for subsequent Synchro analysis <p>Task 5 Implementation & Funding Plan</p> <ul style="list-style-type: none"> - No activity to report <p>Task 6 Final Report</p> <ul style="list-style-type: none"> - No activity to report <p>Deliverable and Schedule Status</p> <ul style="list-style-type: none"> - On schedule to complete prior to the end of the fiscal year and contract period <p>Activities Anticipated for the Next Reporting Period</p> <ul style="list-style-type: none"> - Prepare conceptual plans and cost estimates for proposed improvements to Cheyenne/Losee intersection. - Perform intersection level analysis of St Rose/LVB and St Rose/Executive Airport to test impact of new I-15 interchange at Via Nobila, and other changes in the new model. - Prepare conceptual plans and cost estimates for proposed improvements in the 		

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				<p>St. Rose Corridor.</p> <ul style="list-style-type: none"> - Document all proposed improvements for each corridor in a technical memo. - Schedule final TAC meeting for the Losee Corridor. <p>Input Needed</p> <ul style="list-style-type: none"> • None to report <p>Problems Encountered and Resolutions</p> <ul style="list-style-type: none"> • None to report <p>Other</p> <ul style="list-style-type: none"> • None to report <p>End of Notes for Invoice #8, April, 2017</p> <p>Notes for Invoice #9, May, 2017 Activities of April 1, 2017 through April 28, 2017</p> <p>Activities during this Reporting Period</p> <p>Task 1 Project Management</p> <ul style="list-style-type: none"> - Tracked project budget & schedule - Progress calls and emails with team - Prepared invoice <p>Task 2 Outreach & Coordination</p> <ul style="list-style-type: none"> - No activity to report <p>Task 3 Corridor Characteristics & Analysis</p> <ul style="list-style-type: none"> - Task complete <p>Task 4 Improvements for Freight Operations</p> <ul style="list-style-type: none"> - Performed intersection level analysis of St Rose/LVB and St Rose/Executive Airport to test impact of new I-15 interchange at Via Nobila, and other changes in the new model. - Prepared conceptual designs for proposed improvements <p>Task 5 Implementation & Funding Plan</p> <ul style="list-style-type: none"> - Prepared cost estimates for proposed improvements <p>Task 6 Final Report</p> <ul style="list-style-type: none"> - No activity to report <p>Deliverable and Schedule Status</p> <ul style="list-style-type: none"> - On schedule to complete prior to the end of the fiscal year and contract period 		

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			<p>End of Notes for May 9, 2017 Invoice</p> <p>Notes for Invoice #10, June, 2017 Activity Dates: May 1, 2017 to May 26, 2017</p> <p>Activities during this Reporting Period</p> <p>Task 1 Project Management</p> <ul style="list-style-type: none"> - Tracked project budget & schedule - Progress calls and emails with team - Prepared invoice <p>Task 2 Outreach & Coordination</p> <ul style="list-style-type: none"> - Scheduled the TAC meeting and meeting with the City of Henderson - Prepared for the City of Henderson meeting <p>Task 3 Corridor Characteristics & Analysis</p> <ul style="list-style-type: none"> - Task complete <p>Task 4 Improvements for Freight Operations</p> <ul style="list-style-type: none"> - Finalized conceptual plans for proposed improvements <p>Task 5 Implementation & Funding Plan</p> <ul style="list-style-type: none"> - Finalized cost estimates for proposed improvements <p>Task 6 Final Report</p> <ul style="list-style-type: none"> - Initiated preparation of exhibits of the proposed improvements for inclusion in the final report <p>Deliverable and Schedule Status</p> <ul style="list-style-type: none"> - On schedule to complete prior to the end of the fiscal year and contract period. <p>Activities Anticipated for the Next Reporting Period</p> <ul style="list-style-type: none"> - Meet with City of Henderson to review recommendations and receive feedback - Participate in the Northeast Valley TAC meeting to present recommendations for the Losee Corridor. - Prepare a draft of the final report <p>Input Needed</p> <ul style="list-style-type: none"> - None to report <p>Problems Encountered and Resolutions</p> <ul style="list-style-type: none"> - None to report 		

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			<p>Other</p> <ul style="list-style-type: none"> - None to report <p>End of Notes for Invoice #10 - June, 2017</p> <p>Notes for Invoice #11 - June 29, 2017 Final Closeout Invoice For Truck Arterial Route Study</p> <p>The Truck Arterial Route Study was successfully completed with both corridor reports (Losee Road and St. Rose Parkway) being received from CH2M on Thursday, June 29, 2017. The final invoice was also received and processed on this date - consuming the remaining amount of the \$150,000 contract.</p> <p>Activities during this reporting period of May 27, 2017 through June 29, 2017.</p> <p>Task 1 - Project Management-</p> <ul style="list-style-type: none"> - Tracked project budget and schedule. - Progress calls and emails with team. - Prepared invoice. <p>Task 2 - Outreach and Coordination</p> <ul style="list-style-type: none"> - Presented final recommendations for the Losee Road corridor. - Presented final recommendations for the St. Rose corridor to the City of Henderson <p>Task 3 - Corridor Characteristics and Analysis</p> <ul style="list-style-type: none"> - Task complete <p>Task 4 - Improvements for Freight Operations</p> <ul style="list-style-type: none"> - Task complete <p>Task 5 - Implementation and Funding Plan</p> <ul style="list-style-type: none"> - Task complete <p>Task 6 - Final report</p> <ul style="list-style-type: none"> - Prepared and submitted the draft final reports for the Losee Road corridor and the St Rose corridor - Incorporated comments and submitted the final reports <p>Deliverable and Schedule Status</p> <ul style="list-style-type: none"> - Project completed on schedule <p>Activites Anticipated for the next reporting period.</p> <ul style="list-style-type: none"> - None. Project is complete. <p>Input Needed</p>		

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			- None to report.		
			Problems Encountered and Resolutions - None to report.		
			End of the Invoice #11 (Final Invoice) Notes for the Truck Arterial Route Study, Project Contract #16-065, UPWP 301-9040-16, PO 003667		
301-9115-17	Planning & Infrastructure Needs for Emerging Transportation Technologies	0%	No work was performed on this task over the past month. This project is expected to start in early 2017.	CR	
301-9120-17	Complete Streets Implementation Study	0%	No work was performed on this task over the past month.	RH	
301-9125-17	Boulder Highway Multimodal Transportation Investment Study	10%	Conducted kick off meeting and workshop 1 to discuss goals and objectives of the study. M Next meeting is planned in August.	FM	
Planning Administration, Coordination and Outreach					
101-1500-17	General Outreach	67%	RTC staff conducted routine activities in preparation for future outreach on several UPWP planning studies. (Note: many outreach activities are billed to the associated project task numbers or planning administration depending on the nature of the outreach conducted).	RH	
101-2300-17	Stakeholder Coordination	67%	Staff engaged in routine coordination with the Federal agencies, NDOT and the local entities. They also participated in monthly meetings of the Planning Executive Group and related work groups on RTP/TIP/STIP development and FAST Act performance measures.	RH	
101-2310-17	Planning Administration	67%	Staff participated and provided support to the following RTC meetings: RTC Board (3/9), TAAC (3/29) and EAC (3/30). Additionally, staff participated and provided support to other regional transportation planning efforts involving NDOT, the Southern NV Regional Planning Coalition, the Transportation Resource Advisory Committee, and Southern Nevada Strong, among others.	RH	
101-3100-17	Unified Planning Work Program	45%	The FY2017 UPWP was adopted in June, 2016 by the board and has been posted on the RTC website. Amendment 1 was adopted by the board in September and approved by NDOT shortly thereafter, which now includes a Boulder Highway corridor study. Amendment 2 was adopted by the board in October, which re-inserted the Swenson & Twain complete street study (including the appropriate carryover amount). Staff is now waiting to receive final approval for amendment 2 from NDOT.	SC	
101-3200-17	Transportation Improvement Program	30%	Process several changes to the Transportation Improvement Program to obligate federal funds for improving transportation system in Southern Nevada.	FM	
101-3500-17	Environmental Justice/Title VI/Ladders of Opportunity	90%	The Title VI reports for MPO and Transit were finalized and presented to the TAAC on July 27, 2016 and the EAC on July 28, 2016. The reports were approved by the RTC Board on August 11, 2016. The documents were transmitted to FTA and FHWA in mid-September after approval of the minutes by the RTC Board.	RH	
101-3600-17	Miscellaneous (INRIX, ArcGIS, TransCAD, etc.)	0%	No work was performed on this task over the past month.	RH	